

ख़्वाजा मुईनुद्दीन चिश्ती उर्दू, अरबी फारसी
विश्वविद्यालय, लखनऊ

**KHWAJA MOINUDDIN CHISHTI
URDU, ARABI FARSI UNIVERSITY,
LUCKNOW**

U.P. STATE GOVERNMENT UNIVERSITY



Action Taken Report (IQAC)

2018-19



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Action Taken Report of Meetings of IQAC

IQAC Meeting dated 10 th July, 2018		
Agenda Point	Resolution	Action Take
Implementation of CBCS at UG Level	The CBCS curriculum has been implemented at the UG level for all the departments of the University. It was discussed that syllabus should also be modified for PG Level as well.	The CBCS curriculum implemented successfully at UG level as per UGC guidelines.
Introduction of new courses such as B.Tech. in the University	The members decided to propose the introduction of Law and B.Tech Program in the upcoming Academic Council.	B.Tech programme was introduced in six branches from the academic session 2019-20.
Increased use of ICT to promote digital learning	Smart Classrooms should be used for better teaching-learning activities.	The facility of Smart Classes have been provided to all departments. The classes being run through projector and smart board.
Establish policy documents for exam result release.	To establish policy documents for the release of exam results.	Policy document prepared and implemented.
Implement a mechanism to reduce student complaints about evaluation processes and report annually.	Establish a dedicated platform or channel for students to submit complaints and feedback regarding evaluation processes, ensuring accessibility and confidentiality.	The provision have been provided for complaint and feedback. Action completed.
Develop an Institutional Strategic Plan and Deployment Document.	Resolved, that the University shall develop an Institutional Strategic Plan to guide its vision, mission, and goals over a defined period.	IDP and ISP prepared and implemented.
Discussion on preparation of Gender, Green, Energy and Environment Audit document.	Resolved, Members authorize the preparation of Gender Audit, Gender, Energy and Environment document.	All documents have been prepared and implemented after approval from the competent authority.
Drafting of Feedback forms for students	It was decided to take feedback from the students	Committee constituted, <i>B. Mishra</i>




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and constitution of a committee for completing all formalities regarding the evolution of Feedback system.	regarding curriculum/syllabus/ teaching activities for the academic session 2018-19. Further it was resolved that a committee should be constituted to formalize all the requirements regarding the feedback system.	feedback forms developed and all formalities regarding feedback system have been completed.
Formation of Committee for drafting Strategic Plan and Deployment Document of the University for next five years.	Resolved, members discussed the formation of Committee for drafting, finalization and implementation of Strategic Plan and Deployment Document of the University for next five years.	Committee constituted, the said document prepared and implemented properly.
IQAC Meeting dated 07 November, 2018		
Introduction of Ph.D. Program	It was proposed to introduce Ph.D. Program in the University. A Committee should be constituted for framing the Ph.D. Ordinance.	Ph.D. programme initiated. The committee drafted Ph.D. ordinance, and it is implemented.
Promotion of research publications by Faculty members.	All faculty members should be directed to increase their research publications.	Action completed.
Appoint a Research Director to maintain research quality and project deadlines.	Resolved, that the University shall appoint a Research Director to oversee and maintain research quality and project deadlines.	The Research Director has been appointed to see the over all research activities of the University.
Appoint a Ph.D. Coordinator to address Ph.D. program issues and maintain research quality.	To appoint a designated Ph.D. Coordinator to address Ph.D. program issues and maintain research quality.	Ph. D. Coordinator appointed. Action completed.
Develop a mechanism for registering and resolving student grievances.	Establish clear procedures for students to register grievances.	Action completed. The cell has been established and working already.
Adoption of Ph.D. regulation of UGC 2016	The committee resolved to adopt the Ph.D. regulations of the UGC 2016 unanimously, effective from the next academic session, to standardize and enhance	Action completed.



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	the quality of doctoral education.	
Approval the proposal to implement CBCS at PG level	The committee resolved to approve the proposal to implement the Choice Based Credit System (CBCS) at the postgraduate level.	CBCS implemented at PG level.
IQAC Meeting dated 15 January, 2019		
Form an Internal Audit Committee for University.	Resolved to form an Internal Audit Committee for University components tasked with ensuring compliance, risk management, and internal control effectiveness across various organizational units.	The committee constituted, and is in working mode.
IQAC Meeting dated 14 March, 2019		
Discussion on Mentor-Mentee Program	All faculty members were instructed to conduct the mentor-mentee interactions in their department and prepare proper record of all such interactions.	All departments have developed mentor-mentee interaction system.


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