

ख़्वाजा मुईनुद्दीन चिश्ती भाषा विश्वविद्यालय,
लखनऊ

**KHWAJA MOINUDDIN CHISHTI
LANGUAGE UNIVERSITY,
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U.P. STATE GOVERNMENT UNIVERSITY



Resource Mobilization Policy

1. INTRODUCTION

Khwaja Moinuddin Chishti Language University implements a transparent and well-organized financial management system. The Resource Mobilization Policy of the University is designed to attain goals of the University while ensuring accountability and transparency. The primary source of income for the University is grant from Centre and State Government, Admission and Examination fees. The University administration oversees and monitors the optimal utilization of funds.

Additionally, the University mobilizes resources from renowned philanthropists and other agencies. Funds are obtained through sponsored projects from the Government of U.P., ICSSR, ICHR, as well as faculty-led industry-sponsored projects. Consultancy services and Alumni contributions also contribute to fund mobilization. Creating and utilizing resources effectively is crucial to fulfilling the University's vision and mission. Resource mobilization encompasses financial resources, material resources and human resources. The University ensures that different departments receive appropriate resources and funding to meet their specified requirements.

2. OBJECTIVE

The policy aims to achieve the following objectives:

1. Evaluate the University's funding patterns; establish guidelines and strategies for resource mobilization to support the implementation of the University's strategic plan in alignment with its vision and mission.
2. Address external funding challenges and continually improve internal processes to meet the objectives.
3. Diversify and expand the University's resource base to effectively accomplish the objectives, promote overall growth, and ensure accountability and transparency.
4. Establish a robust financial system for various departments at the University.

5. Allocate resources efficiently to prioritize needs of the departments, promote quality research, upgrade and maintain infrastructure, in addition to effective budget management.

3. Resource Mobilization and Optimum Utilization of Resources:

The Policy Parameters:

The strategy for Resource Mobilization and Optimum Utilization of Resources includes separate sub-strategies on following parameters:

- Mobilization of Financial Resources
- Mobilization of Physical Resources
- Mobilization of Human Resources
- Optimum Utilization of Resources


3.1 Mobilization of Financial Resources

In the process of mobilizing financial resources within the University, it is crucial to identify activities that require special financial assistance in both the short and long term. The mobilization of funds will be a priority, ensuring that the academic interests of the institute are not compromised.

The mobilization of financial resources involves the following steps:

1. The University actively encourages faculty members to seek grants and enhance research activities. Students are also encouraged to apply for funding for their projects. Research grants are received from various funding agencies, and these funds are spent in accordance with the guidelines provided by the funding agency. The utilization of funds is also subject to auditing.
2. The University identifies platforms and opportunities to secure grants from various government agencies, aiming to meet the eligibility criteria required for optimal grant acquisition.
3. The University identifies platforms and opportunities to obtain grants from non-government entities, including funding organizations, corporations, philanthropists and alumni. Efforts are made to establish suitable agreements and collaborations with these entities.


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4. The Finance Committee of the University conducts in depth analysis of financial matters while starting of new programme. The University prioritizes feasibility of programme along quality of education when considering new programme.
5. The University prepares annual budget well in advance, including revenue, expenditure, and capital, is presented to the Finance Committee for review and is ultimately approved by the administrative body.

3.2 Mobilization of Physical Resources

The mobilization of physical resources involves the following steps:

1. The annual budget of the University will be carefully planned to allocate sufficient funds for addressing both its infrastructural and physical development needs, as well as its regular operational requirements.
2. Considering the infrastructural and physical development needs, the University will actively seek out platforms and opportunities that can provide adequate financial resources to fulfill these requirements.
3. Emphasis will be placed on securing projects and research grants from central and state government agencies to meet the University's physical and infrastructural resource needs.
4. Explorations will be made to attract additional revenue from non-government agencies, including funding organizations, corporations, philanthropists, alumni, and other individuals who can contribute towards fulfilling the University's infrastructural and physical development needs.

3.2 Mobilization of Human Resources

The mobilization of human resources involves the following steps:

1. The University mobilizes its human resources by envisioning, designing, and implementing academic and co-curricular activities that challenge students to realize their full potential.
2. It encourages all staff members to pursue personal and professional growth goals by aligning with their career development needs and discipline-specific aspirations.

3. The University prioritizes adherence to the norms set by UGC and AICTE to meet the evolving requirements of academic and non-academic human resources.
4. Whenever feasible, the University will make arrangements to fill the positions left vacant due to the retirement of various employees. This process will be followed to optimize the human resource team in light of the newly available vacancies.

3.4 Optimum Utilization of Resources

Optimum utilization of resources involves the following steps:

1. The University is dedicated to promote research, development, consultancy, and similar activities involving faculty members at various levels.
2. Faculty members who demonstrate initiative and secure significant grants for research and development activities or for enhancing the University's infrastructure will be encouraged and rewarded with special incentives.
3. Subject to fund availability, travel grants may be approved for faculty members to present their research papers at national or international conferences in India or abroad.
4. The appointment of well-qualified laboratory technicians and system administrators ensures the efficient utilization of infrastructure.
5. The University maximizes the use of its physical infrastructure beyond regular University hours for conducting remedial classes, co-curricular and extra-curricular activities, alumni gatherings, and other programs.
6. The University's infrastructure serves as an examination centre for government and other competitive exams.
7. Funds collected from various sources at a centralized level are deposited and can be utilized after undergoing a thorough auditing process and adhering to established restrictions.
8. Expenditures are categorized into different sections, including infrastructure maintenance, staff salaries, research incentives, seed money,

staff and student welfare, and budgets for events such as foundation day and Convocation.

9. Regular audits are conducted for the University's accounts, and annual financial statements, including a balance sheet, are prepared. The Finance Committee and administration thoroughly examine and authorize the annual budget during committee meetings.
10. Academic and non-academic personnel are assigned to different teaching departments and administrative offices based on the evolving needs and structure of the University.

4. Actions Against Misuse of Funds

The University regularly conducts Internal and External Audit to ensure accountability and transparency. The utilization of funds allocated for a specific project will be thoroughly examined to ensure that they are appropriately used for their intended purpose. The Finance Committee of the University will carefully verify all submitted documents related to this matter. If any discrepancies are found, the staff member or student involved will be asked to provide an explanation, and it will be necessary to resubmit the relevant documents. If the explanation provided is not satisfactory, the case will be referred to a committee for further investigation, and the committee will recommend appropriate actions based on the inquiry's findings. The committee's decision will become final once approved by the Hon'ble Vice Chancellor.


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