



संख्या: 905 / भाविवि / प०नि०का० / 2026

सेवा में,

समस्त विभागाध्यक्ष/निदेशक,  
ख्वाजा मुईनुद्दीन चिश्ती भाषा विश्वविद्यालय,  
लखनऊ।

विषय:- 75 प्रतिशत उपस्थिति पूर्ण करने वाले छात्र-छात्राओं के सम सेमेस्टर मई-2026 के परीक्षा फार्म सत्यापित करने के सम्बन्ध में।

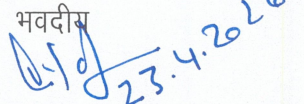
महोदय/महोदया,

राज्यपाल सचिवालय, उत्तर प्रदेश, लखनऊ के पत्र संख्या-ई-5914/32-जी०एस/2025/103-3. दिनांक 26.06.2025 के द्वारा यह निर्देश प्रदान किये गये थे कि विश्वविद्यालयों तथा उनसे सम्बद्ध महाविद्यालयों में किसी भी छात्र की कक्षा में 75 प्रतिशत उपस्थिति अनिवार्य है। यदि किसी छात्र-छात्रा की 75 प्रतिशत से उपस्थिति कम होगी तो उसे परीक्षा में बैठने की अनुमति नहीं दी जायेगी। इसके अतिरिक्त दिनांक 14 अक्टूबर, 2025 को आयोजित विश्वविद्यालय के दशम् दीक्षान्त समारोह-2025 में अपने अध्यक्षीय उद्बोधन के दौरान भी माननीय कुलाधिपति महोदया द्वारा भी यह आदेश प्रदान किये गये कि छात्रगणों को कक्षाओं में एवं व्यक्तिगत रूप से भी 75 प्रतिशत अनिवार्य उपस्थिति के सम्बन्ध में अवगत कराया जाये।

तत्क्रम में समस्त संकायाध्यक्ष/विभागाध्यक्ष/निदेशक/विषय प्रभारी को पत्र संख्या-1479/भाविवि/कुसका/2025/253/24(6), दिनांक 28 अगस्त, 2025 तथा विज्ञप्ति संख्या 2610/भाविवि/प०नि०का०/2025, दिनांक 16 अक्टूबर, 2025 के द्वारा यह निर्देश प्रदान किये गये कि उक्त सूचना नोटिस बोर्ड पर चस्पा करें एवं कक्षाओं में छात्र-छात्राओं को उक्त सूचना से अवगत कराये तथा छात्र-छात्राओं से व्यक्तिगत सम्पर्क स्थापित कर 75 प्रतिशत पूर्ण किये जाने हेतु प्रेरित एवं निर्देशित करें। सैद्धान्तिक परीक्षा से पूर्व सभी छात्र-छात्राओं की 75 प्रतिशत उपस्थिति पूर्ण करा ली जाये। यदि किसी छात्र-छात्रा की कक्षा में उपस्थिति 75 प्रतिशत से कम रहती है तो उसे किसी भी दशा में परीक्षा में बैठने की अनुमति प्रदान नहीं की जायेगी।

कृपया राज भवन के उक्त निर्देशों एवं मा० कुलपति जी आदेश के अनुपालन में मुझे आपसे यह कहने का निर्देश हुआ है कि जिन छात्र-छात्राओं की उपस्थिति 75 प्रतिशत है, मात्र उनके ही सम सेमेस्टर मई-2026 के परीक्षा फार्म विभागाध्यक्ष/निदेशक के लॉगिन आई०डी० से लॉगिन कर दिनांक 23.04.2026 से 24.04.2026 तक समर्थ पोर्टल पर ऑन-लाइन फार्म सत्यापित करने का कष्ट करें। इस कार्य में किसी भी प्रकार की शिथिलता न बरती जाये। सुलभ संदर्भ हेतु इस पत्र के साथ फ्लो चार्ट संलग्न है। यदि फिर भी इसमें कार्य में किसी प्रकार की कठिनाई आती है तो डॉ० अताउर रहमान आजमी, नोडल समर्थ से उनके मोबाइल नम्बर 9721612345 पर अथवा व्यक्तिगत रूप से उनसे सम्पर्क किया जा सकता है।

भवदीय

  
( विकास )

परीक्षा नियंत्रक

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

1. वैयक्तिक सहायक, कुलपति को मा० कुलपति जी के सादर सूचनार्थ।
2. वैयक्तिक सहायक, कुलसचिव को कुलसचिव जी के सूचनार्थ।
3. अधिष्ठाता, शैक्षणिक को सूचनार्थ एवं आवश्यक कार्यवाही हेतु।
4. समस्त संकायाध्यक्ष/विषय प्रभारी/शिक्षकों को सूचनार्थ।
5. वेबसाइट एडमिनिस्ट्रेटर को विश्वविद्यालय वेबसाइट पर प्रदर्शित करने हेतु।

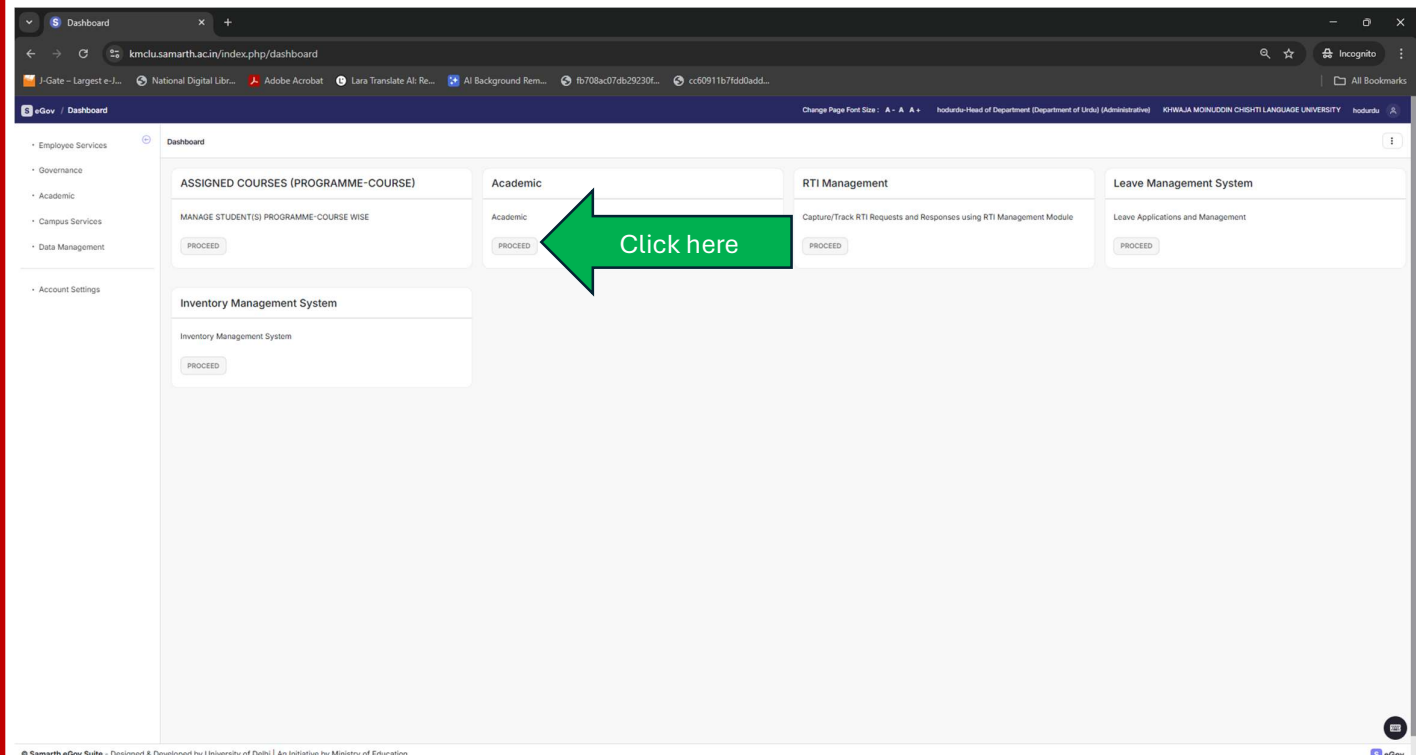
परीक्षा नियंत्रक

**Samarth eGov**

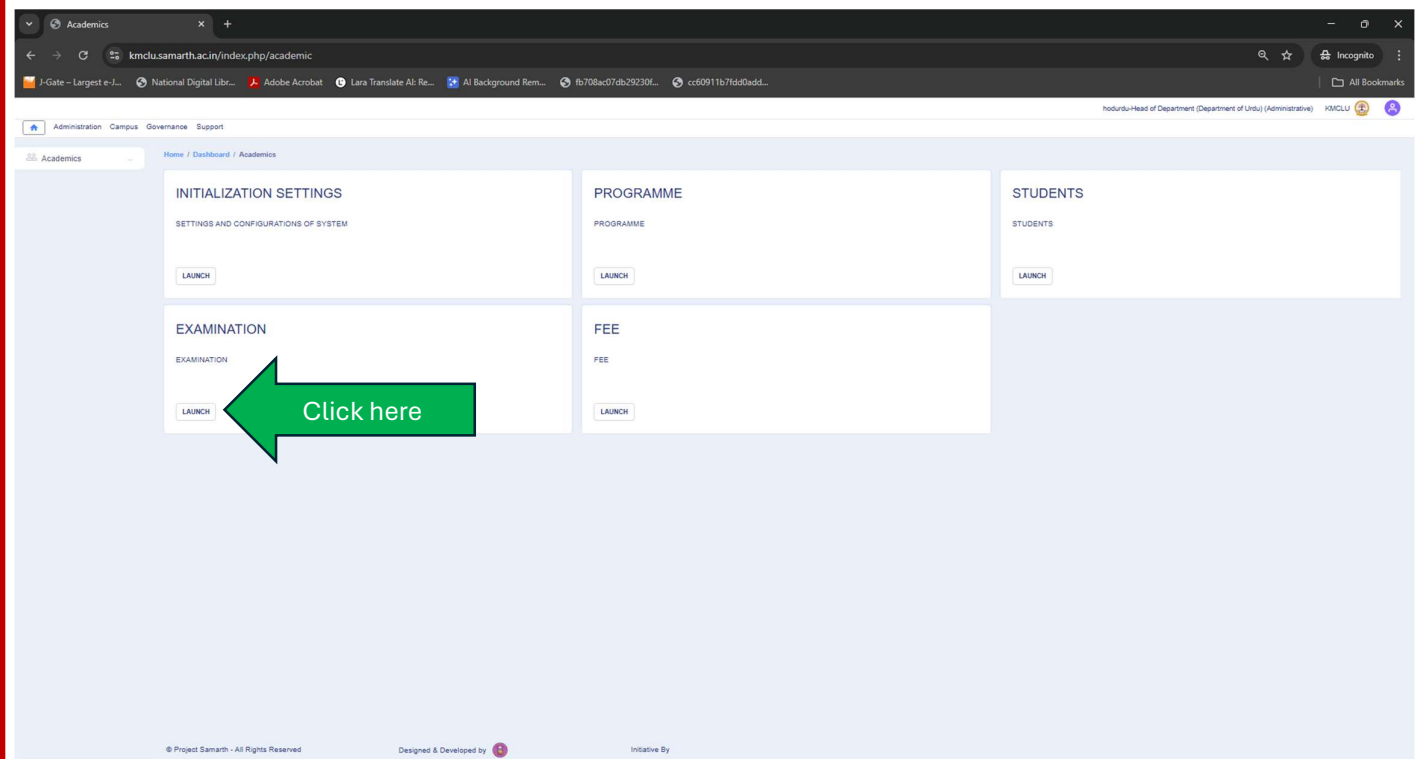


# **KHWAJA MOINUDDIN CHISHTI LANGUAGE UNIVERSITY**

**User Guide for Verification of Examination Forms**



**ON HOME PAGE GO TO ACADEMICS.**



**THEN GO TO EXAMINATION**

Examination

Showing 1-20 of 22 items.

#	Code	Session Name	Academic Year	Status
1	2025-2026-April-PHD.REGULAR	APRIL 2025-26	2025-2026	Active
2	2025-2026-April-BPHARM.SUPPLEMENTARY	2025-26 April Pharmacy	2025-2026	Active
3	2025-2026-MAY-DPHARM.REGULAR	2025-26 MAY	2025-2026	Active
4	2025-2026-MAY.REGULAR	MAY: REGULAR	2025-2026	Active
5	2025-2026-DECEMBER.REGULAR	2025-26-DECEMBER. REGULAR	2025-2026	Active
6	2024-2025-JULY-PHD.REGULAR	JULY 2024-25	2024-2025	Active
7	2024-2025-MAY-DPHARM.REGULAR	2024-25 MAY	2024-2025	Active
8	2023-2024-SEPTEMBER.REGULAR	2023-24 SEPTEMBER	2023-2024	Active
9	2024-2025-JULY-SUPPLEMENTARY	Special Back Paper July 2025	2024-2025	Active
10	2024-2025-MAY.REGULAR	2024-25 May	2024-2025	Active

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**SELECT CURRENT SESSION 2025-2026-MAY:REGULAR**

2025-2026-DECEMBER.REGULAR

QUESTION PAPER MANAGEMENT  
MANAGE QUESTION PAPER  
LAUNCH

STUDENTS  
MANAGE STUDENTS  
LAUNCH

EVALUATION  
MANAGE MARKS BY EVALUATOR  
LAUNCH

PROCESS RESULT  
MANAGE SGPAC/CGPA/PERCENTAGE  
LAUNCH

RESULT HANDLER  
MANAGE SGPAC/CGPA/PERCENTAGE  
LAUNCH

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**THEN OPEN STUDENTS TAB**

The screenshot shows a web browser window with the URL [kmclu.samarth.ac.in/index.php/examination/student/dashboard?session=eea1341a18298edd046ae00c5a8da17df3c6a8b62c4691628be635a701428aec2025-2026-DECEMBER%3AREGULAR](http://kmclu.samarth.ac.in/index.php/examination/student/dashboard?session=eea1341a18298edd046ae00c5a8da17df3c6a8b62c4691628be635a701428aec2025-2026-DECEMBER%3AREGULAR). The page title is "Students". The navigation menu includes "Administration", "Campus", "Governance", and "Support". The main content area has a breadcrumb trail: "Home / Examination / 2025-2026-DECEMBER-REGULAR / Students". There are four main cards: "PROGRAMME WISE" with a "LAUNCH" button, "ALL APPLICATIONS" with a "LAUNCH" button, "NEW EXAM FORM" with a "FILL STUDENT EXAMINATION FORM" label and a "LAUNCH" button, and "DATA" with an "EXPORT STUDENT EXAMINATION DATA" label and a "LAUNCH" button. A green arrow points to the "LAUNCH" button of the "PROGRAMME WISE" card with the text "Click here". Below these cards is a "STUDENT-PROGRAMME-ALL" card with "ALL STUDENTS IN OU" and a "LAUNCH" button. The footer contains copyright information: "© Project Samarth - All Rights Reserved", "Designed & Developed by", and "Initiative By".

## OPEN PROGRAMME WISE TAB

The screenshot shows the "All Programmes in Session" page. The URL is [kmclu.samarth.ac.in/index.php/examination/student/programme?session=eea1341a18298edd046ae00c5a8da17df3c6a8b62c4691628be635a701428aec2025-2026-DECEMBER%3AREGULAR](http://kmclu.samarth.ac.in/index.php/examination/student/programme?session=eea1341a18298edd046ae00c5a8da17df3c6a8b62c4691628be635a701428aec2025-2026-DECEMBER%3AREGULAR). The page title is "All Programmes in Session". The breadcrumb trail is "Home / Examination / 2025-2026-DECEMBER-REGULAR / Students / All Programmes in Session". The main content area shows a table with the following data:

#	Programme	Term	Bulk Operations	Actions
	Select Programme			
1	MA URDU : Master of Arts (URDU)	1 SEMESTER	Exam Form Course Verification Bulk Status Change	
2	PG DIPLOMA JMC URDU : PG DIPLOMA IN JOURNALISM & MASS COMMUNICATION (URDU)	1 SEMESTER	Exam Form Course Verification Bulk Status Change	
3	BA URDU : Bachelor of Arts (URDU)	1 SEMESTER	Exam Form Course Verification Bulk Status Change	
4	BA URDU : Bachelor of Arts (URDU)	3 SEMESTER	Exam Form Course Verification Bulk Status Change	
5	BA URDU : Bachelor of Arts (URDU)	5 SEMESTER	Exam Form Course Verification Bulk Status Change	
6	MA URDU : Master of Arts (URDU)	3 SEMESTER	Exam Form Course Verification Bulk Status Change	

A green arrow points to the "Course Verification" button in the "Bulk Operations" column of the first row (MA URDU) with the text "Click here". The footer contains copyright information: "© Project Samarth - All Rights Reserved", "Designed & Developed by", and "Initiative By".

## THEN CLICK ON COURSE VERIFICATION OF PARTICULAR PROGRAMME

Bulk Course Verification PG DIPLOMA JMC URDU : PG DIPLOMA IN JOURNALISM & MASS COMMUNICATION (URDU)

Bulk course verification for Applications

Verify All

S.No	Course Selection																																																																		
1	<table border="1"> <tr> <td>Name</td> <td>Abdul Quadir</td> <td>Enrolment Number</td> <td>A-4454</td> <td>Organizational unit (Department)</td> <td>Department of Urdu (Faculty of Arts and Humanities (KMCLU University Campus))</td> </tr> <tr> <td>Level</td> <td>POST GRADUATE DIPLOMA</td> <td>Program Type</td> <td>PGDIPLOMA</td> <td>Delivery Mode</td> <td>Face to face</td> </tr> <tr> <td>Admission (Year-Cycle)</td> <td>2025-JULY</td> <td>Roll Number</td> <td>2591011001</td> <td></td> <td></td> </tr> <tr> <td>Email</td> <td>abdulquadiradaw@gmail.com</td> <td>Student Ph. No. Mother Ph. No. Father Ph. No. Guardian Ph. No.</td> <td>9807202855</td> <td></td> <td></td> </tr> <tr> <td>Mother Name Father Name Guardian Name</td> <td>SANJIDA KHATUN MD MOHID KHAN</td> <td>Correspondence Address</td> <td>VILL &amp; POST - DARWAN, POLICE STATION- DARWAN NA AURANGABAD BIHAR</td> <td>ABC ID</td> <td>83085982381</td> </tr> </table> <p>Submission Date : Oct 20, 2025, 4:10:13 PM      Current Status : SUBMITTED        HOLD <input type="checkbox"/> DEBARRED <input type="checkbox"/> VERIFIED <input type="checkbox"/> SOFT_DELETE <input type="checkbox"/></p> <p>Examination Session : 2025-2026-DECEMBER-REGULAR      Examination Type : REGULAR      Reference Number : 17179</p> <p>Examination Model : EXAMINATION      PWD Applicable :      Scribe Required : NO</p> <p>Course(s) Selected</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Course Code : Name (Maximum Credit)</th> <th>Term</th> <th>Type</th> <th>Attendance</th> <th>Status</th> <th>HOLD <input type="checkbox"/></th> <th>DEBARRED <input type="checkbox"/></th> <th>VERIFIED <input type="checkbox"/></th> <th>SOFT_DELETE <input type="checkbox"/></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PUJ2411091 : TARSEEL-E-AAMMA: TAARUF AUR AQSAM (0.00)</td> <td>1 SEMESTER</td> <td>REGULAR</td> <td>Not Configured</td> <td>DRAFT  </td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>2</td> <td>PUJ2411092 : SAHAFAT AUR PRINT MEDIA (0.00)</td> <td>1 SEMESTER</td> <td>REGULAR</td> <td>Not Configured</td> <td>DRAFT  </td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table> <table border="1"> <tr> <td>Name</td> <td>Chand naz</td> <td>Enrolment Number</td> <td>A-4456</td> <td>Organizational unit (Department)</td> <td>Department of Urdu (Faculty of Arts and Humanities (KMCLU University Campus))</td> </tr> </table>	Name	Abdul Quadir	Enrolment Number	A-4454	Organizational unit (Department)	Department of Urdu (Faculty of Arts and Humanities (KMCLU University Campus))	Level	POST GRADUATE DIPLOMA	Program Type	PGDIPLOMA	Delivery Mode	Face to face	Admission (Year-Cycle)	2025-JULY	Roll Number	2591011001			Email	abdulquadiradaw@gmail.com	Student Ph. No. Mother Ph. No. Father Ph. No. Guardian Ph. No.	9807202855			Mother Name Father Name Guardian Name	SANJIDA KHATUN MD MOHID KHAN	Correspondence Address	VILL & POST - DARWAN, POLICE STATION- DARWAN NA AURANGABAD BIHAR	ABC ID	83085982381	S.No	Course Code : Name (Maximum Credit)	Term	Type	Attendance	Status	HOLD <input type="checkbox"/>	DEBARRED <input type="checkbox"/>	VERIFIED <input type="checkbox"/>	SOFT_DELETE <input type="checkbox"/>	1	PUJ2411091 : TARSEEL-E-AAMMA: TAARUF AUR AQSAM (0.00)	1 SEMESTER	REGULAR	Not Configured	DRAFT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	PUJ2411092 : SAHAFAT AUR PRINT MEDIA (0.00)	1 SEMESTER	REGULAR	Not Configured	DRAFT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name	Chand naz	Enrolment Number	A-4456	Organizational unit (Department)	Department of Urdu (Faculty of Arts and Humanities (KMCLU University Campus))
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**THEN TICK ON CHECKBOX OF VERIFY ALL**

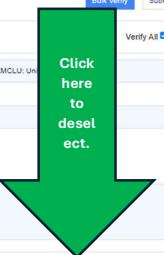
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Bulk course verification for Applications

Verify All

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Bulk Course Verification

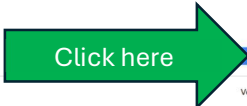
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Bulk course verification for Applications

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	Level	POST GRADUATE DIPLOMA	Program Type	PDDIPLOMA	Delivery Mode	Face to face
	Admission (Year-Cycle)	2025-JULY	Roll Number	2591011001		
	Email	abdulquadmadi@gmail.com	Student Ph. No. Mother Ph. No. Father Ph. No. Guardian Ph. No.	9807202855		
	Mother Name Father Name Guardian Name	SANJIDA KHATUN MD MOHID KHAN	Correspondence Address	VILL & POST - DARWAN, POLICE STATION- DARWAN NA AURANGABAD Bihar	ABC ID	83085982381
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Name	Chand naaz	Enrolment Number	A-4459	Organizational unit (Department)	Department of Urdu (Faculty of Arts and Humanities (KMCLU University Campus))	

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